



# Urban Design Prospectus

## General Information

Lead Agency \_\_\_\_\_

Project Name &amp; Termini \_\_\_\_\_

Length in Miles \_\_\_\_\_

Functional Classification  
(Entire project must be on the Statewide Functional Classification System)

Principal \_\_\_\_\_ Minor \_\_\_\_\_ Collector \_\_\_\_\_

Federal Route Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

## Description of Proposed Improvements

- Attach a legible vicinity map(8.5" x11"), showing project limits.
- Attach a sketch of the proposed roadway section (8.5" x 11"), right of way to right of way, conforming to applicable design standards.
- Attach a copy, or portion of, the current agency-approved Six Year Transportation Improvement Program and/or Transportation Plan. This project must be included in the approved Transportation Improvement Program and/or approved Transportation Plan.
- Describe the type of work planned for this project in the space below. How will it improve the existing conditions. If necessary, attach additional sheets. Be specific. Identify deviations needed.
- If the project includes new signalization, list the warrant(s) the signal(s) meet.
- Identify and estimate costs of sound walls, wetland mitigation, hazardous materials cleanup & other unusual mitigation items.



## Urban Design Prospectus

**Project Cost Estimate**

Round all figures to the nearest dollar

<b>Predesign Phase</b> <small>(Complete only if Predesign Phase was approved by the TIB)</small>		Environmental Studies	Design Study	Total Predesign Cost
<b>Design Phase Estimate</b>	Special Studies <sup>1</sup>	Design Engineering	Right of Way	Total Design Cost
<b>Construction Phase Estimate</b>	Contract Amount <sup>3</sup>	Other <sup>2</sup>	Construction Engineering	Total Construction Cost
<b>TOTAL PROJECT COST</b>				

1. Value Engineering, Environmental, or Other Special Studies.
2. Work performed by the local agencies own forces and/or negotiated contracts with Utilities & Railroads. Give explanation and dollar amounts for the "other" work.
3. Include a cost estimate breakdown of contract items of work. (Engineer's Estimate)
4. Enter Local Matching Ratio used in calculations \_\_\_\_\_ %.

- A. TOTAL ENGINEERING (Design Engineering + Construction Engineering) ..... \_\_\_\_\_
- B. MAXIMUM ELIGIBLE ENGINEERING (25% X Contract Amount)..... \_\_\_\_\_
- C. NON-ELIGIBLE ENGINEERING COSTS (A - B) ( If less than 0, enter 0) ..... \_\_\_\_\_
- D. TOTAL ELIGIBLE PROJECT COSTS (Total Project Cost - C) ..... \_\_\_\_\_
- E. LOCAL MATCHING FUNDS[(Local Matching Ratio<sup>4</sup> x D) + C] ..... \_\_\_\_\_  
 If there is an increase in the Total Project Cost,  
 use the amount from Line N of Page 3 (Design Phase Increase Worksheet)
- F. UATA FUNDS (Total Project Cost - E) ..... \_\_\_\_\_
- G. UATA FUNDS LISTED WHEN PROJECT WAS SELECTED FOR FUNDING ..... \_\_\_\_\_
- H. BALANCE (G - F) ( Surplus is +, Deficit is - )..... \_\_\_\_\_



## Urban Design Prospectus

**TIB Urban Design Phase Increase Worksheet**

COMPLETE THIS FORM ONLY IF REQUESTING AN INCREASE IN TOTAL TIB FUNDS

DATE

AGENCY

PROJECT

TERMINI

FISCAL YEAR PROJECT SELECTED -

- A. Application Submittal Total Project Costs.....
- B. Application Submittal Total TIB Project Costs.....
- C. Application Submittal TIB Matching Ratio ( B/A ) .....
- D. Design Phase Total Project Cost Submitted .....
- E. Total Project Cost Increase ( D-A ) .....
- F. Ineligible costs (r/w, landscaping, engineering, etc.).....
- G. Design Phase Total Eligible Project Cost Submitted ( D-F ) .....
- H. Eligible Project Cost Increase ( G-A ) .....
- I. Eligible Project Percent Increase ( H/A )x100.....
- J. Increase factor for TIB Portion (1.0 - [ I / 100 ] ) ; (minimum = 0.5).....
- K. Adjusted Project Increase in TIB Funds ( CxHxJ ) .....
- L. Adjusted Percentage Increase in TIB funds per policy ( K/B ) .....
- M. Total Project TIB Funds Allowed at Design Review Phase ( B+K ).....
- N. Total Local Funds at Design Review Phase ( D-M ) ; ( Enter this amount on Page 2, Line E ) .
- O. Adjusted Local Matching Ratio at Design Review Phase ( N/D ) .....
- P. Adjusted TIB Matching Ratio at Design Review Phase ( M/D ).....
- Q. Request is submitted for an increase in TIB funds of \$ ( Agency Supplied)<sup>2</sup> .....
- R. % Increase in TIB Funds Requested ( P/B )x100.....

(1) If Item **Q.** is more than \$300,000 or Item **R.** is more than 10% above the application estimate a TIB subcommittee must review the project prior to Design Phase approval .

(2) If an increase is requested then a breakdown of the reasons and dollars must accompany the written request. The justification should address the total project increase.



## Urban Design Prospectus

**Project Funding Analysis**

- Round all figures to the nearest dollar
- Use ACTUAL Predesign Phase Funds when calculating Estimated Total Project Cost
- Shaded Areas for TIB Use Only

**Predesign Phase Cost**

	Environmental Study UATA Funds	Design Study UATA Funds	Total Predesign UATA Funds	Predesign Local Funds	Total Predesign Cost (UATA & Local)
<b>Approved</b>					
<b>Actual Required</b>					

**Estimated Design Phase Cost**

Special Studies UATA Funds	Design Engineering UATA Funds	Right of Way UATA Funds	Total Design UATA Funds	Design Local Funds	Total Design Cost (UATA & Local)

**Estimated Construction Phase Cost**

Construction Contract UATA Funds	Construction Other UATA Funds	Construction Engineering UATA Funds	Total Construction UATA Funds	Construction Local Funds	Total Construction Cost (UATA & Local)

**Estimated Total Project Cost**

Total Predesign UATA Funds (Actual)	Total Design UATA Funds	Total Construction UATA Funds	Total Project UATA Funds	Total Local Funds	Total Project Cost (UATA & Local)



# Urban Design Prospectus

## Funding Sources

Local match is considered to be eligible in-kind contributions and all funds other than Transportation Improvement Board funds. The local matching ratio may not be less than that shown on the application. List all funding sources, private or public entity, and the amount of funds pledged.

Source	Private or Public	Amount of Funds
TOTAL LOCAL MATCHING FUNDS		\$
List all other agencies and/or private groups involved in the project. Describe their involvement.		



## Urban Design Prospectus

**Demand for UATA Funds**

List future demand for UATA Funds in six month increments, January to June, and July to December.  
Begin with the current period. Include Predesign Funds in the Design Phase column.

Time Period	Design Phase	Right of Way	Construction	Total UATA Funds
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
Jan - June				
July - Dec				
<b>TOTAL</b>				



## Proposed Project Schedule

### Design Phase

TIB Design Phase Approval ..... Month /Year

Local and/or Private Funding Certification ..... Month /Year

Meeting with Utilities ..... Month /Year

Utility and/or Railroad Agreements ..... Month /Year

Type of Environmental Document .....

(EIS, CE, EA, Declaration of Non-Significance, Air Quality Conformity)

Value Engineering Study (If Required) ..... Month /Year

Draft Environmental Document Circulated ..... Month /Year

Public Involvement Process ..... Month /Year

Final Environmental Document Circulated ..... Month /Year

Right of Way Plans Completed ..... Month /Year

Number of Parcels Involving Major Impact .....

Number of Parcels Involving Minor Impact .....

Parcel Appraisal Completed ..... Month /Year

Parcel Negotiation Completed ..... Month /Year

Condemnation Ordinance(If Needed) ..... Month /Year

Right of Way Acquisition Completed ..... Month /Year

### Construction Phase

TIB Construction Phase Approval ..... Month /Year

Contract Advertisement ..... Month /Year

Contract Award ..... Month /Year

Contract Completed ..... Month /Year



# Urban Design Prospectus

## AGENCY CERTIFICATION

- Certification is hereby given that Local and/or Private Matching Funds and Other Funds associated with the Design Phase of the project are available to coordinate with the proposed project development.

☐ YES

☐ NO

- Certification is hereby given that Local and/or Private Matching Funds and Other Funds associated with the Total Project are available to coordinate with the proposed project development.

☐ YES

☐ NO

### **NOTE**

Attach executed agreements with Joint Agencies and/or Private Sources for Projects that contain funding from sources other than the Lead Agency.

If Local Matching Funds cannot be certified at this time, the Lead Agency has one year after Board Approval of this prospectus, to provide written certification of the pledged Local and/or Private Funding.

- If the project is within a non-attainment area, the Lead Agency certifies compliance with all requirements of the State and Federal Clean Air Act.
- All right of way required for this project shall be acquired in accordance with WAC chapter 468-100.
- The Agency certifies that the project is consistent with the Growth Management Act, High Capacity Transportation Act, Commute Trip Reduction Law, Transportation Demand Management Programs, Americans with Disabilities Act, where applicable.
- This Project has been reviewed by the Legislative Body of the Administering Agency or its designee, and is consistent with the Agency Comprehensive Plan for Community Development.

\_\_\_\_\_  
Lead Agency

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date Signed